

**BYLAWS**  
**Price County Fair Association, Inc.**

Article I. Organization

- A. This body shall be called the Price County Fair Association, Inc.
- B. Recognition of this body is recorded in Resolution 1-16.

Article II. Purpose

- A. To develop and maintain the Price County Fair Grounds, its buildings and equipment; in association with the county board.
- B. To develop and promote the Price County Fair.
- C. To maintain and control all financial aspects of the Price County Fair Association Fund.

Article III. Membership

- A. An annual meeting of any interested Price County resident shall be held in September for the purpose of electing Directors, addressing any amendments to the bylaws, provide general information regarding the Fair and public comments. The annual meeting shall be advertised at the Price County Fair and as otherwise directed by the Association including the local newspaper and the Price County Fair website. Comments be made in person, via e-mail, or written letter. Members must be at least 6<sup>th</sup> grade or above.
- B. The Price County Fair Association, Inc. shall be composed of 12 members serving rotating 3 year terms. Directors interested in youth education and community activities. Out of the 12 members, preference will be given to one board member to serve as a Antique Association Liaison and one board member to serve as a 4-H Representative. No more than two first or second degree relatives.
- C. Directors shall be appointed without discrimination not in violation of the Federal and State Anti-Discrimination Laws.
- D. Representation by Directors.
  - 1. Four directors will be elected each year. Directors may succeed themselves.
    - a. Thirteenth director will be a youth elected to a one year term.
  - 2. Terms and appointments.
    - a. Vacancies occurring during an unexpired term shall be filled by special appointment of the Association Chair and 3 board members ( and be approved by the board) for the remainder of the term.
      - 1. Unexpired terms could be the result of, but not limited to the following:
        - a. Resignation.
        - b. Death or incapacitation.
        - c. Failure to fulfill expectations of the position.

Article IV. Officers and Duties

- A. Election of Board shall take place annually at the September meeting (no sooner than 30 days after the close of fair) of the Association.
- B. Board Members will be elected by a simple majority of the Association by paper ballot.
- C. Vacancies occurring during an unexpired term shall be dealt with as in Article III.,
- D. Elected officers serve one (1) year terms and may succeed themselves. The Board of Directors will elect the Chairman and Vice-Chairman.
  - 1. Chair - plans meeting agendas, signs contracts for the body, and oversees the work of the Association.

2. Vice Chair -fulfills responsibilities of the Chair in their absence and as directed by the Chair.
- E. Hired, non-voting officers serve unlimited terms so long as completion of their work is deemed satisfactory by the Association.
1. Secretary's responsibilities
    - a. Attends and reports at all meetings of the Association.
    - b. Keep minutes of all meetings.
    - c. Does correspondence as directed by the Association.
    - d. Completes reports as directed and is required by State Statute to DATCP (Department of Ag, Trade, Consumer Protection).
    - e. Handles all fair entries and recording of judges results.
    - f. Available to work during the Price County Fair.
  2. Treasurer's responsibilities
    - a. Attends and reports at all meetings of the Association.
    - b. Keep accurate records of all finances of the Association.
    - c. Handles all financial transactions as directed by the Association.
    - d. Completes financial reports as directed and required by State Statute and DATCP.
    - e. Assists with annual audit; files audit report with the County Clerk's Office.
    - f. Assists with preparation of annual budget proposal.
    - g. Handles all financial transactions during the Price County Fair at the fairgrounds and is available to work during the Price County Fair.

#### Article V. Meetings

- A. The Association shall meet monthly or as needed.
  1. Meetings shall be held monthly unless otherwise noted.
  2. The September meeting shall be the organizational meeting with appointments and election of officers.
  3. The October meeting shall be held in retreat format and shall include orientation for directions, determination of committee assignments and annual and long range planning.
- B. A quorum shall consist of a simple majority of directors.
- C. Open meeting laws requirements shall be followed. Notification shall be given to the media (Price County Review, WNBI/WCQM), Price County UW-Extension, other public posting places deemed beneficial by secretary.

#### Article VI. Expectations and Compensation

- A. Directors shall receive a \$750 annual compensation paid on schedule determined by the Finance Committee and approved by the Board of Directors. Fair board members shall be paid mileage, at the current IRS rate, for District and State conventions. Any other compensation must have prior board approval. Compensation shall be reviewed annually.

Directors are expected to:

1. Attend monthly meetings of the Association. Absence at three (3) consecutive meetings without being excused will result in dismissal from the Association.
2. Supervise ongoing committee work as designated by the Association, report progress at monthly meetings.
3. Communicate with public and recruit volunteers to assist with committee work.

4. Work all days of the Price County Fair except as excused.
5. Prepare an annual report for the Price County Board of Supervisors and the public.
6. Evaluate and make recommendations for future improvements and considerations for the Price County Fair program and fairgrounds use.
7. Prepare an annual budget proposal to support their assigned committee work.
8. Are encouraged to attend the Wisconsin Association of Fairs District meetings (spring/fall) and the annual Wisconsin Association of Fairs Convention (January). Board will provide two rented rooms; and payment for up to four board directors. If more directors choose to attend and apply by date due, registration compensation will be shared by all members attending.

Article VII. Committees - shall be established to establish an annual ongoing plan of work, monitor progress and complete tasks in an organized and timely manner. Committee membership shall be determined at an annual workshop. Committees shall consist of but not be limited to:

- A. Entertainment
- B. Policy
- C. Exhibits/Livestock
- D. Commercial/Vendors
- E. Buildings and Grounds
- F. Advertising/Fundraising
- G. Finance

Article VIII. Affiliations - The Price County Fair Association, Inc. is a member of:

- A. Wisconsin Association of Fairs, District 1.
- B. Wisconsin Fairs Association
- C. International Association of Fairs and Expos

Article IX. Memorandums of Agreement - Working agreements will be established and reviewed annually with:

- A. Price County Building and Grounds Department.
- B. Price County Antique Association

Article X. Contracts and Policies for Board Review

- A. Septic
- B. Rental Contracts
- C. Organization Contracts
- D. Dumpster

Article XI. Amendments

A. Amendments to this document may be made by simple majority vote of all present at the annual meeting.

Adopted: \_\_\_\_\_

Signed: \_\_\_\_\_  
Chairman, Price County Fair Association, Inc.