

## **PRICE COUNTY FAIR ASSOCIATION**

### **Director Job Description**

**Purpose:** The Price County Fair Association is the authorized body whose purpose is to:

- A) develop and maintain the Price County Fair Grounds, its buildings and equipment; in association with the County Board,
- B) develop and promote the Price County Fair,
- C) maintain and control all financial aspects of the Price County Fair Association Fund.

**Composition:** The Price County Fair Association shall be composed of eleven (11) Directors and a maximum of thirteen (13) Directors interested in youth, education and community activities. Representation by Directors shall be by three (3) citizens from each county region (total of nine), one (1) County Board of Supervisors member and a maximum of (3) members at large. Northern (Park Falls, Fifield area); Central (Phillips area); and Southern (Prentice, Ogema, Brantwood, Kennan, Catawba, Spirit area). The Board shall have the option to accept up to three additional at-large positions, by application, from within Price County for a one year term to run concurrent with regular board member terms (October to October). Every effort will be made for one being a youth position.

### **Expectations:**

1. Attend Director meetings monthly or as needed. Typically meetings are held in the evening at a regular date set by the Board.
2. Serve as an active committee member, report progress at monthly meetings.
3. Be able to work all days during the Price County Fair, except as excused.
4. Communicate with the public and recruit volunteers to assist with committee work.
5. Evaluate and make recommendations for improvements or future considerations regarding the fair.
6. Participate in District Fair Meetings and the Wisconsin Association of Fairs Annual Convention as budget allows.
7. Prepare annual budget proposal for their committee's work.
8. Contribute to the annual report prepared for the Price County Board of Supervisors.
9. Abide by the established Bylaws of the Price County Fair Association.

**Compensation:** Directors shall receive a \$750 annual per diem, paid on schedule determined by the Finance Committee and approved by the Board of Directors. Fair Board members shall be paid mileage, at the current IRS rate, for District and State Convention travel. Compensation shall be reviewed annually.